1. **Access to BEG Lab Buildings**

The process for obtaining UT ID badge access to buildings PRC 131, 132, and 206 is detailed below:

Building 131/132/206

* UT ID Badge Access
	+ Request for access is sent via email from supervisor to appropriate AD with copy to Kim LaValley <kim.lavalley@beg.utexas.edu>.
	+ When AD approves, Kim will grant access.

**Do not lend UT ID cards to other individuals. This is a very serious offense and could result in disciplinary action.**

# **Bureau of Economic Geology**

# **Lab Training/Safety Sign-off Form**

# **For New Employees/Students**

**NOTICE:** Prior to any BEG employee or student use of the BEG labs, they must be properly trained in the use of the equipment, chemicals, or saws.

Lab Room #

Equipment Name

Equipment Name (attach supplemental sheet if needed)

Chemicals Used

Chemicals Used (attach supplemental sheet if needed)

**Certification by Employee/Student: I certify that I have received training in lab safety and equipment use listed above. I also certify that I have been provided with safety goggles or any other safety equipment needed for lab use at the BEG in Building 131, 132, and 206.**

Employee/Student Name (print)

EID

Signature of Trainee

**Certification by Trainer: I certify that the following employee/student has been properly trained in lab safety and equipment procedures.**

Training completed by (print):

EID of Trainer

Signature of Trainer

For training in the CRC Saw Room:

**Certification by Trainer: I certify that the following employee/student has been properly trained in the CRC Saw Room.**

Training completed by (print):

EID of Trainer

Signature of Certified CRC Trainer

**Certification reviewed by Nathan Ivicic, Facility Manager.**

Signature